

# JOB VACANCY

## FARI AI Academy Program Lead (M/F/X)

*Hybrid/ In-Person  
Full-Time*

### What is FARI

FARI is a non-profit joint-university institute on AI, data and robotics focused on the Common Good. Initiated by two Brussels universities (VUB & ULB) – we are uniting the interdisciplinary expertise across 10 research groups on AI, data, robotics, social sciences, ethics, and law.

We use Brussels as a laboratory to do research together and build bridges with public administrations, industry, and citizens, promoting urban and sustainable AI, with a focus on urban and public priority domains such as health, mobility, climate and energy, sustainable robotics and participatory & inclusive society.

### About the team

The FARI Central support team helps both ULB and VUB researchers in their research and innovation projects, as well as companies and public administrations in the digital transition of society. How will and can AI, Data and Robotics make a difference in making our society more sustainable?

To help the FARI research community as well as the stakeholders we work with (citizens, public administrations, companies), we are expanding this team that is based BeCentral to build a stronger institute and develop new services to support open innovation activities and the FARI objectives.

### About the FARI AI Academy

At FARI, we help build the next generation of responsible innovators in Brussels, Belgium, and internationally. The FARI AI Academy offers our partners a choice of executive education, postgraduate training, MasterClasses, train the trainers, and other customised programmes that not only help understand the increasingly dynamic field of AI, but also help address AI challenges with a critical perspective.

We therefore continuously develop and deploy workshops, trainings and services with our research community to support each professional's learning journey: from understanding the complexities of AI, exploring its vast possibilities, tailoring it to meet their unique needs, to defining its optimal form.

Each semester, we organize a range of “open” AI Academy sessions, to which individual participants can register (<https://www.fari.brussels/education>). But increasingly also organize on demand (group) sessions for our partners, to support the entire organization, department or team to get AI-ready and AI-savvy and move towards real-life implementations of AI, data and robotics.

### **About the position of the FARI AI Academy Program Lead – (M/F/X)**

You will be in charge of the development and the day-to-day deployment of our AI Academy Program, ensuring we provide suitable answers to the market needs, our training portfolio stays fully up to date with current trends and evolutions and our trainings are efficiently and effectively deployed to the satisfaction of our partners.

Your responsibilities include:

- Capturing of market needs and closely working with our Service Hub Coordinator, Managing Director and research teams to develop appropriate formats and contents;
- Exchanging best practices and co-developing AI Academy programs with the international community through projects (e.g. Erasmus+, COSME,...) and ULB CIVIS and VUB EUTOPIA Networks;
- Organising the promotion of the AI Academy programs in close collaboration with the Marketing & Communications team;
- Managing the FARI trainer pool and organize train-the-trainer sessions when onboarding new trainers for recurring trainings;
- Coordinating planning, deployment and monitoring of the “open” AI Academy programs in close collaboration with our trainers and central staff team;
- Aligning requests for “on demand” trainings with the existing portfolio,
- Coordinate our training offers and coordinate planning, deployment and monitoring of the sessions in close collaboration with our trainers and central staff support team;
- From time to time, take care of introductory trainings or demo tours yourself, to develop a good sense of the audiences we serve and their needs and challenges.

### **Key skills required for this position**

- Excellent project management skills
- Excellent communication skills
- Fluent in Dutch, French and English
- A keen interest in and at least basic understanding of AI, data and robotics
- A keen interest in education
- A startup mindset
- Ability to work independently and collaboratively
- Previous teaching or training management experience and / or the academic ecosystem is considered a plus

**Deadline of Application: Sept. 27, 2024**

**Start Date: As soon as possible**

To apply, send your short letter of motivation and CV to [karen.boers@fari.brussels](mailto:karen.boers@fari.brussels)

*Type of contract : 1 year contract with Vrije Universiteit Brussel, which turns to a permanent contract after 1 year upon positive evaluation.*

*Hours per week : Full time, 38h a week*

*Work location : FARI (BeCentral, Cantersteen 16, 1000 Brussels)*